



1560
20 Aug 2021

MEMORANDUM

From: [Enter From Name]

To: FC-C

Thru: Commanding Officer/OIC
ETQC (VE)

Subj: PRE-REQUISITE WAIVER REQUEST FOR TUITION ASSISTANCE (TA)

Ref: (a) Performance, Training and Education Manual, COMDTINST M1500.10 (series)

1. Per ref (a), respectfully request a waiver of tuition assistance for pre-requisite courses.
2. Narrative and reason for request: (e.g. earned a bachelor's degree before joining the USCG in Business Management. I need 03 pre-requisites for a Master's Degree in Criminal Justice)
3. I meet all the eligibility requirements found in the current ACN for Tuition Assistance.
4. Listed below are the courses I am requesting a waiver for:
 - a. Academic Institution
 - b. Course Name:
 - c. Course Title:
 - d. Course Number:
 - e. Number of credits per semester/clock hour:
 - f. Cost per-credit hour:
 - g. Course Dates:

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Enclosure: (1) ESS showing the Bachelor's Degree in DA
(2) Degree Plan from Academic Institution